

**ST. MARY'S COUNTY GOVERNMENT
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman
Danny Johnson, Secretary*



COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD
December 3rd, 2019 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Absent
Rudolph Worch, III	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Present

Total Deposited for November 2019:

\$750.00

November Deposits to Planning & Zoning:

Master Electrical New License Deposits	\$600.00 (4)
Master Electrical License Renewal Deposits	\$0
Master Electrical License Renewal Late Fee	\$250.00 (5)
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$150.00 (1)
Restricted License Renewal Deposits	\$0
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$0
Low Voltage License Renewal Deposits	\$0
Low Voltage License Late Fee	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$0
Homeowners Exam	\$0

Insurance Up-Dates for November 2019:

23

November 2019 Change of Address and/or T/A:

1

November 2019 Shelved License:

0

Meeting: Called to Order at 6:00pm by Mr. Haskin

- 1) All electrical work done in St. Mary's County that does not require a building permit will require an electrical permit. The permit will be obtained through Planning and Zoning at a cost of \$20.00. Once the permit is obtained than the electrician can file for an inspection at the inspection agency he uses.
- 2) Electricians, Inspectors and Homeowners wanted to speak at the monthly board meeting will need to submit the subject to be discussed by email one week before the board meeting. This will allow the board to be prepared and have all parties involved attend the meeting.
- 3) The board voted 4-0 to approve the prior meeting minutes.
- 4) Homeowner Exams will only be given in January and July
- 5) No renewals are being accepted now. October 1st was the deadline for accepting renewals.
- 6) All Licenses not renewed by October 1st are terminated.
- 7) The board voted 5 in favor and 0 opposed to a budget amendment to purchase 2020 NEC books. Mr. Knight will process the budget amendment and have the books ordered. The 2020 NEC books were received by the board members.
- 8) New budget for next fiscal year was approved by a vote of 4-0
- 9) The new 2020 NEC will take affect in St. Mary's County on April 1st 2020.
- 10) Maryland passed House Bill 586. This requires all knife blade disconnects mounted outside on solar systems to have a seal that prevents the disconnect from being opened without removing the seal. This went into effect on July 1st, 2019.
- 11) The following is a list of dates for the Electrical Examiners Board meetings in 2020.
 - a. January 7th Board Meeting
 - b. January 23rd Master/Low Voltage/Restricted Exam
 - c. February 4th Board Meeting
 - d. March 3rd Board Meeting
 - e. April 7th Board Meeting
 - f. May 5th Board Meeting
 - g. June 2nd Board Meeting
 - h. July 7th Board Meeting
 - i. July 30th Master/Low Voltage/Restricted Exam
 - j. August 4th Board Meeting
 - k. September 1st Board Meeting
 - l. October 6th Board Meeting
 - m. November 3rd Board Meeting
 - n. December 1st Board Meeting

12) Mr. Haskin attended the MUELEC Meeting.

13) LUGM will require payment for electrical permit fees at time of issuance effective January 1st 2020

14) This is Mr. Worch's final Electrical Board meeting. He is retiring after many years of service to the electrical board. We would like to thank him for all of his time while serving multiple electrical board terms.

Master/Restricted/Low Voltage Results for July 2019 and January 2020:

2019 July Exam:

1-Master Exam-Fail

1-Homeowner Exam-Fail

2020 January Exam---No applicants

Monitored Master/Restricted/Low voltage Exam for January 2020:

Don Haskin

Craig Spence

Postage for November 2019:

\$4.50

Next Regular Board Meeting:

Next regular board meeting is scheduled for Tuesday January 7th, 2020 at the Patuxent Building. The meeting will start at 6pm.

Motion to Adjourn Meeting:

Mr. Spence made the motion to adjourn the meeting and Mr. Worch second the motion.

The Following Payments are authorized for the Board Members for November 2019

1) Robert Spence----MEMBER

a) Attend Meeting	\$25.00
b) Spence Total	\$25.00

2) Chris Worch----MEMBER

a) Attend Meeting	\$25.00
b) Worch Total	\$25.00

3) Ron Derby----MEMBER

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- a) Attend Meeting \$25.00
- b) **Derby Total \$25.00**

4) Don Haskin----CHAIRMAN

- a) Attend Meeting \$25.00
- b) Attend Muelec Meeting \$25.00
- c) Mileage 208 miles @ .58 \$120.64
- d) **Haskin Total \$170.64**

5) James Johnson-----SECRETARY / RECORDING SECRETARY

- a) Prepare Meeting Minutes \$25.00
- b) Absent \$0
- c) Recording Secretary (50 @ \$15.00) \$750.00
- d) **Johnson Total \$775.00**

Recording Secretary Performed the Following Duties (November):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Working on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website

James D. Johnson Jr.
Secretary
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